

**MINUTES OF MEETING OF HILLHEAD HIGH SCHOOL WAR
MEMORIAL TRUST LTD HELD AT HUGHENDEN ON MONDAY 20/11/17**

SEDERUNT:

GM Taylor (Vice-chair), RS Bond, ARF Scott, CA MacDonald.

APOLOGIES:

K Fowler, HD Kirkpatrick, G Kitchener, B Southern.

IN ATTENDANCE:

J Lawton.

MINUTES:

The Minutes of the meeting of 23rd October 2017 were read, approved and signed.

MATTERS ARISING:

(i) It was noted that the agreement with CST relates to the allocation of costs between CST and HSC and HSL. This is still being addressed.

(ii) The use of plastic tape around the cricket square had proved to be more successful in keeping spectators from crossing it.

(iii) At the moment it looks as if the bin area cannot be moved because of access for the lorries. We can look at putting some sort of fencing around it.

(iv) Mr Bond said that his questionnaire should go out to the sections very shortly, and he suggested meeting to discuss responses on 11th December.

CORRESPONDENCE:

Mr Scott had received an e-mail from Sandy Thomson about the membership system and various gaps in it; he will reply. **ARFS**

REPORTS:

Finance – Jennifer had submitted her report (see attached Appendix A.) The main concern at the moment is the membership which is showing flat in the year on year comparison in October. The water costs seem to have stabilised. CST contributions have been paid up to November but we still need to finalise the payments for the bar refurbishment. Strathclyde University have an invoice outstanding on tennis court usage.

Jennifer noted that she had received an invoice for the hire of school pitches for rugby training, and said that she would put an amount into the budget for next season to cover this. Mr Scott said that if numbers increased, they might need to hire more pitches.

Membership – Mr Fowler had been managing the change over to the new membership system. The system is now live and managing the Direct Debit members. The first DD run on Nov 1st was successful and collected around the expected amount of money. Legend Financial Services are now chasing the uncollected. Our Bank have now come back seeking clarification on Brightlime/Legends' on-line DD capabilities (despite accepting and activating them some months ago) so some forms have been sent in to register them. This means a slight delay in on-line sign-ups for now. An encouraging start with the new system but still much work to do.

We now need focus on the annual renewals as some active members appear not to have been chased and so have never renewed for almost two years. We need to decide whether we should chase the debt or just waive the history and get them to pay and renew now.

Jen has offered to assist on a chargeable hourly basis and it was agreed we should accept this. She said she had taken a note of the amount of time she had been spending on this and would provide a time sheet on it. She has looked at the spreadsheet of annual payers and proposes sending out quite firm e-mails to each person, stating when they were due to renew, and any gap in their payments, and asking them to check their records; she will follow up and if there is no response within perhaps two weeks, she will delete the name. She reckons there are around seventy which date from 2015. Brightlime suggest we have 942 members, Mr Scott thinks 988.

Café Source Too – Mr Taylor reported that Carlos Alba is now in place and working along with Connor to promote the upstairs bar, with a jazz night the previous weekend where most who attended were non-members. Mr Taylor suggested we should get some of the people who spoke at the AGM involved in promotions. There are various networking meetings planned to try to spread information about the venue.

Barry Walker of Walker Wyllie has asked about a sponsorship deal with the club. It was agreed that if he gave us publicity material, we could use our data base to distribute it. Mr Taylor will reply to him and set this up **GMT.**

Schools – Mr Mitchell has submitted an application to the Heritage Lottery Fund to finance a project which he is promoting along with Hillhead High School to create a website containing information about the school and the First World War. Miss MacDonald has put in a letter of support from the Board.

Grounds – The Cricket square plus grounds have been spiked and fertilised. The tennis tractor is in for repair and is due back next week. The rugby posts have been moved and the Great Western Road pitch has been extended. The installation of the container has been delayed due to weather. The outcome of the annual appraisal is awaited.

Mr Kirkpatrick reported that the floodlighting costs received were too high. He has received another price with alternative specification which has been passed on to PSL for comment – awaiting response. He hopes to have an answer this week.

Buildings – There are no new issues as such. However the Legionella Training was arranged with Emtec for last Wednesday (per my e-mail of 1st November). Emtec turned up to make the presentation, but no-one else was there.

No issues with cleaning. We have been requested to get the Physio room deep cleaned, but it will require to be cleared out first. The original line manager, Kevin Avis, has returned to Hughenden.

Governance – CST have put forward Ross as the named person for the licence.

Community Hub - Shona Ross has started a Programme of Miss Hits and other LTA tennis introductory initiatives funded by Glasgow Life and hosted at Hillhead. This aims to introduce young girls to tennis with a view to transferring them onto the standard coaching programme afterwards. Mr Fowler reported that Glasgow Life have suggested that Shona could take on such a role across many sports in partnership with themselves and become our Community Development leader; she would integrate with all our clubs to deliver initiatives from both Glasgow Life and sports governing bodies. It is likely that Glasgow Life will fund the majority of this, however on occasion the Sports Club may require to pay Shona for time. This proposal was accepted by the Board as long as each occasion when we might have to pay was agreed in advance with the Board.

The new signage is now in place thanks to Glasgow Life. It is a bit better than the old, less wordy and with more big keywords, although it could still have been better.

Sections - The Board's congratulations were expressed to Ramzan Mohammed of the Cricket club who had been highly commended in the Volunteer of the Year category at the Sports Council of Glasgow Annual Awards night.

A.O.C.B.:

Mr Scott noted that an ambulance had had to be called for a player in the women's rugby match on Sunday afternoon and that the ambulance driver had refused to go along the front of the clubhouse because of the benches and tables there. It was agreed that we would speak to CST about this and also suggest to the playing sections that in future they might move anything like that out of the way.

DATE OF NEXT MEETING:

Monday 15th January 2018 at 1830 hours in Hughenden.